

Role Description and Employee Specification

We deliver great services to local communities on behalf of their local council. We are owned by the Councils and not shareholders, so we know our priorities and have strong values. At Publica we put people and our communities at the centre of everything.

Job title:	Green Infrastructure Intern	Location:	Cirencester/Coleford
Job group:	Internship	Peer group no:	PG-NA
Reports to:	Sophia Price	Working hours:	37
Business World Post number:	NA	Line management responsibility:	No
Hourly Salary:	£9.50	Contract type:	Internship - 10 Week
		Further detail:	14 June – 20 August
Main purpose of this specific role:	<p>This intern will play a vital role in supporting the Councils' response to the Ecological and Climate Emergencies. Working across The Forest of Dean, West Oxfordshire and the Cotswolds this Internship will focus on developing technical specifications related to green infrastructure, including biodiversity, landscape and/or trees. This work will help to tackle key natural environment and green infrastructure issues.</p> <p>The main tasks will be to review existing planning permissions, to understand common pre-commencement conditions related to green infrastructure. From there you will work with other officers to prepare specifications to ensure that biodiversity, trees and landscape are protected and enhanced in new developments, for example by drawing up a clear detailed specification for how to plant a native hedge – it will then be up to you to work with our web team to get these online and available to the public and planning applicants.</p> <p>By the end of this internship you will have successfully delivered technical specifications which will lead to a higher quality of green infrastructure on new developments, including better protection for wildlife and increased carbon sequestration. You will also have gained a good understanding of how green infrastructure issues are considered within the planning system and developed</p>		

	skills in the design of relevant technical specifications within your environmental specialism.
Essential qualifications/skills/ experience specific to this role:	<ul style="list-style-type: none"> - To be working towards or received in the last 18 months a degree (at under- or post-graduate level) in a relevant field - Knowledge and understanding of one of the key green infrastructure themes such as biodiversity, arboriculture, landscape or countryside management is essential
	Generic Job Profile:
Main Purpose:	<p>The purpose of the role is:</p> <ul style="list-style-type: none"> ● To successfully deliver on the outlined Internship project as stated in the above description ● To work with and support the team, supporting their day to day work under the direction of the relevant manager
Key Responsibilities:	<ol style="list-style-type: none"> 1. Working under the general direction and guidance from the relevant Internship manager to undertake allocated tasks and duties as instructed 2. Carry out the necessary actions as guided by the Internship Manager leading to successful delivery of the Internship Project 3. Ensure all relevant information is captured and recorded accurately 4. Assist the team with their day to day tasks where appropriate 5. Identify issues and escalate issues which may potentially impact service delivery 6. Undertake any other duties as reasonably required to do so
General Accountabilities:	<ul style="list-style-type: none"> ● The post holder is responsible for maintaining a safe working environment and ensuring as far as reasonably practicable that safe working practices are adopted by employees within this work environment ● Work in compliance with the Codes of Conduct, Regulations and policies of Publica ● To support the response to a major incident, including taking up a designated role within the emergency management framework
Essential Requirements, Qualifications, Skills and Abilities:	<ul style="list-style-type: none"> ● Qualifications equivalent to NVQ level 1 or GCSE in Maths and English ● Ability to establish and maintain good working relationships ● Natural and engaging style of communication ● Ability to apply good judgment and query issues where appropriate

Desirable Requirements, Qualifications, Skills and Abilities:	<ul style="list-style-type: none">• The ability to learn new skills and tasks• Competent in using a range of technology and software packages, including Microsoft and Google• Good written and verbal communication skills
Special Conditions:	<ul style="list-style-type: none">• There may be a requirement to work at other Publica Group (Support) Ltd and/or client locations to meet the needs of the business
Date reviewed:	Click here to enter a date.
Reviewed by:	Click here to enter text.
Manager job title:	Click here to enter text.