

Job description and employee specification template

Job title:	Social Prescribing facilitator (Community Wellbeing Service)	Location:	Coleford
Reports to:	Healthy Lifestyles Co-Ordinator	Working hours:	15 per week
Job number:	TBC	Salary range:	Up to £22,000 per annum, pro rata
Supervises:	Not applicable		
Purpose:	The role of a Social Prescribing facilitator in the Forest of Dean is to support the provision and development of Social Prescribing within a locality, in collaboration with primary care practices, Integrated Community Teams (ICTs), staff from community hospitals and voluntary sector providers and community groups.		
Key responsibilities:	<ul style="list-style-type: none"> To meet individuals on a one to one basis to help them identify their health and well-being goals and to locate resources such as voluntary groups, support groups and activity clubs within their community that can assist the individual to achieve those goals. This requires the post holder to gather information and to understand what resources are available within the community and to sign post or refer people to these resources. To provide further one to one support for some individuals who require it and for whom one to one support is not already available from other services. This will involve using a range of behavioural change techniques such as motivational interviewing, health coaching and strengths based approaches to determine the skills and interests of the person and working within the community and networking with voluntary and support services to enable individuals to engage with such resources as relevant. <p>This job description sets out the key outcomes required. It does not specify in detail the activities required to achieve these outcomes.</p> <p>General Accountabilities</p> <ul style="list-style-type: none"> Working to add value to, and be a valued member of the team, and to be valued by customers The post holder is responsible to maintain a safe working environment and ensure as reasonably practicable that safe working practices are adopted by employees within this work environment Work in compliance with the Codes of Conduct, Regulations and policies of Publica Exercise proper and absolute integrity in respect of all confidential matters and 		

	the confidentiality of personal and sensitive information;
Essential requirements, qualifications, skills and abilities:	<p>Qualifications</p> <ul style="list-style-type: none"> • A level NVQ3, or BTEC Relevant professional qualification preferably in a health and social care discipline? (relevant experience can be considered as an alternative) <p>Experience</p> <ul style="list-style-type: none"> • Experience of working directly in an adult health and social care, public health, or community development context • Experience of working within or with the voluntary and community sector in a paid or voluntary capacity • Experience of building relationships and working in partnership with a variety of organisations and individuals • Experience in a related post and able to demonstrate competence to undertake the duties required. <p>Skills</p> <ul style="list-style-type: none"> • Ability to demonstrate continuous improvement and self-development. • Training in behavioural change technique such as motivational interviewing or equivalent experience • Knowledge and ability to utilise IT systems including word-processing skills, email, Internet use. • Knowledge of voluntary and community services in the Forest of Dean and/or how to find out about local services and how to support people to access them • Good level of IT skills - MS Office • Communicates effectively at all levels (excellent verbal and written skills) • Achieves results through others • Is customer focussed, responsive, and co-operative with customers • Is proactive and self-motivated • Prioritises and meets tight deadlines • Is flexible • Works together with employees, colleagues and customers to resolve problems and implement change initiatives • Ability to maintain confidentiality in accordance with Data Protection
Desirable requirements qualifications,	<ul style="list-style-type: none"> • Some knowledge of health promotion and self-care principles • Knowledge of the wider determinants of health, including social, economic and environmental factors • Understanding of issues around mild to moderate mental health needs

skills and abilities:	<ul style="list-style-type: none"> • An understanding of community development approaches to health and wellbeing issues • Ability to express oneself effectively verbally and in writing at a range of levels and with a variety of partners and stakeholders • Understanding of personalisation and the skills required to support self-care 	
Special conditions:	<ul style="list-style-type: none"> • There may be a requirement to work at other Publica Group Limited and/or client locations to meet the needs of the business. • Expected to work reasonable additional hours in line with the needs of the service • You will need use of a car for work purposes 	
Date of Issue:	28 th February 2019	
Date reviewed:		
Reviewed by	Name: Paula Massey	Job title: Commercial Services Manager